

# CURRICULUM VITAE

**Proposed role in the project** IT Specialist

**1. Family Name** Burke

**2. First Names** Ovid Ivan

**3. Date of Birth** 30 August 1977

**4. Nationality** Vincentian

**5. Civil Status** Single

## 6. Education

<b>Institution (Date From – Date To)</b>	<b>Degree(s) of Diploma(s) Obtained</b>
Netcom Information Technology (2004-2005)	Certified Internet Web Professional (Master Designer, CIW Professional, CIW Associate)

## 7. Language Skills

<b>Language</b>	<b>Reading</b>	<b>Speaking</b>	<b>Writing</b>
English	5	5	5

## 8. Membership of Professional Bodies

CRISP Network (Caribbean Regional Intern/Scholarship Program Alumni Organisation)

St. Vincent and the Grenadines Open Source (SVGOS)

## 9. Other Skills

Good oral and written communication skills

Proficient in Microsoft Windows Operating System

Proficient in Microsoft Office Applications

Web programming languages:

- HTML/XHTML/DHTML
- JavaScript
- ActionScript
- ASP
- PHP
- AJAX
- SQL

Database Applications:

- MySQL
- MS SQL

Working knowledge of web servers:

- Internet Information Services
- Apache Server

Working knowledge of Linux OS (Ubuntu Kernel)

Windows and Linux Networking

Ecommerce Systems and Architecture

**10. Present Position**

Manager, NetMedia Information Solutions

**11. Years within the Firm**

2.5

**12. Key Qualifications**

Ovid Burke operates an independent website development and internet consultancy. He is Certified Internet Web Professional certified, at the level of *Master CIW Designer*. He is also a certified *Professional Internet Marketer*. Ovid has worked in several ICT positions, and brings a combined experience of over 7 years in the sector. He has worked in both private and public sector including Blue Skye Communications Limited and the Ministry of Telecommunications, Science, Technology and Industry. His experiences include database management, web development, internet marketing, and networking. He has also conducted or lead courses in Data Operations, and Website design for the STATVET project and the National Centre for Technological Innovation. He is also a participated in the assessment of Candidates for the Competency Based Certification program in ICT, implemented in St. Vincent by STATVET Project, and promoted by HEART Trust NTA of Jamaica.

**13. Specific Experience in the Region**

Country	Date From – Date To
St. Vincent and the Grenadines	1999 - 2007

**14. Professional Experience**

Date	Location	Company	Position	Description
2005-2007	St. Vincent	NetMedia Information Solutions	Manager	<ul style="list-style-type: none"><li>• Owner and Manager of this Home-base business</li><li>• Providing website design and development services.</li><li>• Providing ICT Training Services</li></ul>
2004	St. Vincent	STATVET Project	ICT Instructor	<ul style="list-style-type: none"><li>• Employed on a short-term contract to teach the Data Operations Clerk — Level</li></ul>

				<p>1 Program. The STATVET Project is responsible for the development and promotion of Technical and Vocational Education and Training in St. Vincent and the Grenadines.</p>
2005-2007	St. Vincent	National Institute of Technology	Instructor	<ul style="list-style-type: none"> <li>Teaching web design (Certified Internet Web Professional)</li> </ul>
2004-2005	St. Vincent	Ministry of Telecommunications	Documentation Officer/Application Developer	<ul style="list-style-type: none"> <li>Member of a small team to develop a variety of IT solutions for Government agencies. My principal area of focus is the development and maintenance of databases as well as building web-based applications.</li> <li>Member of team that developed GOSVG website.</li> <li>In my job role as Documentation Officer was responsible for cataloguing all material that is submitted to the web unit.</li> </ul>
2002-2003	St. Vincent	Blue Skye Communications	IT Assistant	<ul style="list-style-type: none"> <li>Functions included database management, predictive dialler and list management, network administration, hardware maintenance and the preparation of various reports for internal and client use.</li> </ul>
1999-2002	St. Vincent	Ministry of Agriculture	Technical Aide	<ul style="list-style-type: none"> <li>Responsibilities included maintaining a database of agricultural production, agricultural trade and marketing data. I also designed various electronic spreadsheets and templates to manipulate and present this information in tabular and graphical form. I also assisted other staff members with the preparation of the Unit's</li> </ul>

				<p>reports, and periodicals.</p> <ul style="list-style-type: none"> <li>• For a short period, I also conducted data collection in the field. This involved visits to farms to assess agricultural production, and visiting the port for information on export and import of agricultural commodities.</li> </ul>
1998	St. Vincent	National Broadcasting Corporation	Reporter	<ul style="list-style-type: none"> <li>• Researched and collected information for newscasts. Also prepared text and voiced reports for daily news broadcasts.</li> </ul>
1994-1996	St. Vincent	Emmanuel High School	Teacher	<ul style="list-style-type: none"> <li>• I worked at different times with length of service starting from one day to up to six months at a time. During this inclusive period I taught English Language and Integrated Science to Years 1 and 2, Social Studies to Years 3 through 5, and Physical Education to Years 1 through 3. I was often called upon to deliver lessons in other subjects including History, Geography, and principles of Business.</li> <li>• Additionally I coached Cricket and Netball, and managed these teams and the school's Football team through the 1996 Inter-Secondary School Competitions.</li> </ul>

### 15. Other Relevant Information

Ovid has a strong community development background, having served on the executive boards of a number of Voluntary organisations and NGOs including the National Youth Council of St. Vincent and the Grenadines. He is experienced at working with young people and communities and has also received training in Youth in Development Work.

He is an active foundation member of the Open Source Association in St. Vincent and the Grenadines, and also participates in a number of regional and international activities and groups, including The CRISP Network and OCES/ECTEL consultations on the ICT and Telecoms Sector in the sub-region.